



**CITY OF PADUCAH, KENTUCKY  
ENGINEERING DEPARTMENT  
SITE PLAN REQUIREMENTS CHECKLIST**

April 2023

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

**All items shall be checked as included or marked N/A. The omission of required items, including this document, will result in rejection of the submittal without review.**

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|---|--|
| <input type="checkbox"/> 24" x 36" Plan Sheets  | <input type="checkbox"/> Indication on the Plans of Vertical Control/Elevations on NGVD29 or NAVD88, as Determined by the Most Recent FIRM |
| <input type="checkbox"/> Property Address   | <input type="checkbox"/> Indication of Traffic Flow Patterns   |
| <input type="checkbox"/> Property Owner's Name, Signature, Email, & Source of Title   | <input type="checkbox"/> Location & Type of Traffic Control Devices  |
| <input type="checkbox"/> KY Registered Professional Engineer Stamp & Seal for Applicable Commercial Developments                    | <input type="checkbox"/> Buffer Screen for Developments in or Abutting Residential Zone  |
| <input type="checkbox"/> North Arrow  | <input type="checkbox"/> Lighting Plan & Details for Developments in or Abutting Residential Zone  |
| <input type="checkbox"/> Appropriate Drawing Scale  | <input type="checkbox"/> Existing & Proposed Contours, Including 50' Outside of Property Boundary  |
| <input type="checkbox"/> Legend   | <input type="checkbox"/> Proposed Disturbance Area (Acres)   |
| <input type="checkbox"/> Plan Date  | <input type="checkbox"/> Existing & Proposed Impervious Areas  |
| <input type="checkbox"/> Vicinity Map   | <input type="checkbox"/> Existing & Proposed Improvements Located in the City R.O.W.   |
| <input type="checkbox"/> Property Boundary, Dimensions, Setbacks, & Easements   | <input type="checkbox"/> Typical Sections & Details for Proposed Construction in the City R.O.W.   |
| <input type="checkbox"/> Street Name & R.O.W. Distance  | <input type="checkbox"/> Location, Size, & Type of Advertising Signs   |
| <input type="checkbox"/> Zoning District  | <input type="checkbox"/> Location & Type of Refuse Container   |
| <input type="checkbox"/> Adjacent Property Owner's Name   | <input type="checkbox"/> Concrete Dumpster Pad (10'x30'x8" Min.)   |
| <input type="checkbox"/> Existing & Proposed Structures Area (Sq. Feet)   | <input type="checkbox"/> Dumpster Enclosure (12' Min. Width)   |
| <input type="checkbox"/> Off-Street Parking, Maneuvering, & Loading Spaces  | <input type="checkbox"/> Standard Underground Utility Note   |
| <input type="checkbox"/> Removal of Existing Driveway Entrances Not to be Used for Site Access                                      | <input type="checkbox"/> Landscape/Irrigation Plan   |
| <input type="checkbox"/> Location of Site Triangles   | <input type="checkbox"/> Existing & Proposed Utility Lines & Utility Company Names   |
| <input type="checkbox"/> Driveway Entrance Location, Elevations (+/- 5% Slope), Width, Distance to Intersection                     | <input type="checkbox"/> Existing & Proposed Sanitary Sewer Line Sizes & Locations   |
| <input type="checkbox"/> Tie One or More Corners of Building to Property Line   | <input type="checkbox"/> Existing & Proposed Storm Sewer Line Sizes & Locations  |
| <input type="checkbox"/> Horizontal Control Points Referenced to the KSPCS, South Zone, NAD 83 in US Survey Feet, or latest MAP-GIS | <input type="checkbox"/> Proposed Drainage Network for Site  |
|   | <input type="checkbox"/> Standard Details  |

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|--|---|
| <input type="checkbox"/> Stormwater Management and Water Quality Plan<br><input type="checkbox"/> EPSC Plan<br><input type="checkbox"/> Base Flood Elevation Boundary Shown if Applicable<br><input type="checkbox"/> Any Proposed Improvements Encroaching on Base Flood Elevation Boundary | <input type="checkbox"/> SFHA Development Permit Application and Supporting Documentation<br><input type="checkbox"/> Any Proposed Improvements Encroaching on the Conservancy Zone (C-1) as outlined in Section 126-113 of the Paducah Code of Ordinances (States that no fill is to be placed below the NAVD88 331.0 Contour) |
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**Additional information if a stormwater conveyance, management, and/or water quality control facility is required pursuant to Chapter 50 Article III of the Paducah Code of Ordinances:**

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| <input type="checkbox"/> KY Registered Professional Engineer Stamp & Seal<br><input type="checkbox"/> Stormwater Conveyance and Water Quality Control Facility Design Criteria, Details, Location, and Dimensions<br><input type="checkbox"/> Stormwater Management and Water Quality Control Facility Design Criteria, Details, Location, and Dimensions<br><input type="checkbox"/> Declaration of Maintenance Obligations Ownership, Operation, and Maintenance Note<br><input type="checkbox"/> Emergency Spillway Details and Location | <input type="checkbox"/> Existing & Proposed Drainage Areas<br><input type="checkbox"/> Surface Drainage Flow Lines<br><input type="checkbox"/> Key Spot Elevations Indicating Low and High Points<br><input type="checkbox"/> Existing & Proposed Drainage Structures<br><input type="checkbox"/> Drainage Structure Type, Grate & Invert Elevations<br><input type="checkbox"/> Storm Profiles (Pipe & Channels)<br><input type="checkbox"/> Pipe Length, Size, Slope, Type, and Number<br><input type="checkbox"/> Pipe Chart<br><input type="checkbox"/> Headwater Depths<br><input type="checkbox"/> Headwall Type & Invert Elevations |
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**Additional information if an Erosion Prevention and Sediment Control Plan is required pursuant to Chapter 50 Article IV of the Paducah Code of Ordinances:**

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| <input type="checkbox"/> KY Registered Professional Engineer Stamp & Seal<br><input type="checkbox"/> LDP-GP-EPSC Permit Application<br><input type="checkbox"/> SWPPP in Accordance with KYG100000<br><input type="checkbox"/> Copy of Notice of Intent (NOI)<br><input type="checkbox"/> Property Owner Certification and Signature | <input type="checkbox"/> Project Narrative<br><input type="checkbox"/> EPSC Construction Sequence<br><input type="checkbox"/> Label All EPSC BMPs<br><input type="checkbox"/> Sensitive Features Shown<br><input type="checkbox"/> Standard Details of EPSC BMPs<br><input type="checkbox"/> Standard EPSC Note |
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**The Engineer that stamped the submitted Plans must sign the Checklist and include in submittal.**

Engineer Signature: \_\_\_\_\_

Date: \_\_\_\_\_